SAFE WORK PRACTICE

(SWP)

S2 generation services Limited

HAND BOOK

EMPLOYEE DECLARATION

I have read, understand and agree to abide the health and safety practice contain herein:

Employee Name:_____

Date of Orientation_____

Signature_____

Date_____

Training Location_____

QUALITY STATEMENT

S2 generation services Limited shall:

1. ***Adhere to proven procedures***
2. ***Ensure complete customers satisfaction***
3. ***Ensure quality remains at the heart of our business***
4. ***Deliver defect free services on time and every time***
5. ***Ensure adequate training of our employees***
6. ***Maintain a company culture that fosters continuous improvement***
7. ***Ensure total commitment to meeting or exceeding customer's requirement***
8. ***Ensure project quality are consistent and adequately applied in all our work processes***
9. ***Any suggestions that may assist us in our pursuit of quality are welcomed***

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1. INTRODUCTION

This Safe Work Practice (SWP) is an abstract based on **S2 Generation Services (S2gs) Limited's Health, Safety and Environmental Management System (HSE-MS).**

S2GS supervisors at all levels shall conduct their operation such that the Health, Safety and Welfare of employees in their care together with the protection of capital assets and the environment is ensured at all times.

However, Safety is the responsibility of all **S2GS** work force and each individual has a duty to ensure they are familiar with all procedures, other requirements applicable to their activities, and that they have received safety training appropriate to their activities.

Each individual has also a responsibility to report any unsafe practices and conditions to their supervisor.

2. POLICY AND STRATEGIC OBJECTIVES

DIRECTOR'S HSE MESSAGE TO ALL EMPLOYEES

This message is to draw attention to every S2 Generation employee, contractor and workers in our areas of operation, that the safety, health, environment and the welfare of employees are the company's great concern.

It is the policy of S2 Generation Services Ltd., to conduct its operations in such a manner that the health, safety and welfare of its employees and others who may be affected are protected and as well as the environment where we operate. Our company makes it an essential part of all supervisors' responsibility to make adequate provision for safe work practices as well as to provide appropriate Personal Protective Equipment (PPE), correct equipment and tools for use. On the part of all workers in the areas of operations, including S2 Generation staff or contractor, there is need to prevent and minimize injury to oneself and others. Safety is a matter of co-operation and common interest; therefore, the total involvement of all levels of management, individual employee and contractors are very necessary for the safety and happiness of all. It is, therefore

recommended that everyone observes strict safety and practices, procedures and rules. Management shall continue to reward good safety conduct as well frown at unsafe practices.

S2 Generation Services Ltd.,



04/10/2019

Managing Director

3. LEADERSHIP AND COMMITMENT

The management of S2 Generation Services Ltd., Shall provide, visible leadership and commitment to HSE management and ensures that this commitment is translated into necessary resources,

As a practical step, below are some of the activities of such demonstration:

- Assign responsibilities to every employee of the company and provide necessary backing in terms of funds and authority.
- Carrying out periodic inspections/audits to identify unsafe practices and holding regular reviews of HSE Performance.
- Attendance and chairing HSE meeting and discussion on HSE subjects in monthly meetings.
- Promoting HSE through active participation in the execution of HSE plans.
- Participation in incident investigation and review when necessary/required
- Setting clear objectives and targets for HSE and reviewing performance at regular intervals.
- Communicating HSE messages and views to all staff
- Ensuring prompt action of all HSE action items identified during audits and inspections.
- Management has a standing order to every staff and third party to stop all unsafe work.

4. POLICY STATEMENT

S2 Generation Services Ltd., will ensure that safety; community relations take same priority as operations. The policy therefore is designed to protect the welfare and wellbeing of the employees, contractor's environment as well as the general public.

That, it is a clear duty on the part of employees, contractors and visitors to exercise self-discipline and due care to prevent injury to themselves and others.

S2 Generation Services Ltd., employees and third parties have the responsibility to prevent accidents and injuries by observing established safety rules and instruction as well as common sense in all their activities.

I therefore pledge my commitment to the working of the company's policy and expect every employee to be conversant with it and comply forthwith.

S2 Generation Services Ltd.,



04/10/2019

Managing Director

4.1. COMMUNITY AFFAIRS POLICY

- Community affairs entail showing regards to the community around the areas where the company carries out its operations.
- Prior to the commencement of any job, the company shall enter into a mutual agreement with all Host Communities where it intends to work in order to foster good working relationship.
- The company shall render community assistance in the form of employment and any other assistance within the resources of the given project.

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04/10/2019

Managing Director

4.2. SAFETY POLICY

- The company has a policy to carry out its activities in such a manner that no injury to persons or damage to properties arise during its operation.
- The company shall continue to reward positive attitude to safety and frown at or dismiss erring workers who show negative attitude toward safety.
- The company shall provide appropriate personal protective equipment (PPE) for all employees and ensure such personal protective equipment are used accordingly.
- All staff and third parties have been empowered to stop all unsafe work whenever conditions are found to be unsafe
- The importance of zero incident/accident shall be emphasizing through the strict usage of the permit to work system.
- Create safety awareness and consciousness among employees through safety training.

S2 Generation Services Ltd.,



04/10/2019

Managing Director

4.3. HEALTH POLICY

As any work affects every system of the human body, our company policy on health includes the following:

- The company recognizes the health hazard to its employees and third parties and so shall monitor and control it.
- Workers in the company must possess certificate of medical fitness before employment and to undergo medical examination regularly.
- Medical Retainer-ship is maintained with sage Clinic for medical treatment and emergency purposes.
- The company operates on the No Smoking Policy, as we identify its health potential hazard
- All workers to be employed into S2 Generation Services Ltd., shall be certified medically fit by a Doctor prior to engagement.
- There shall be adequate First Aid Box on site and it should be under the care of a qualified First Aider or Nurse.

S2 Generation Services Ltd.,



04/10/2019

Managing Director

4.4. ENVIRONMENTAL POLICY

- The company is committed to ensuring clean and healthy environment especially in the course of work, where environmental sanitation program is seriously implemented.
- Physical factors that influence health of workers such as lighting, ventilation, humidity, and effects of extreme temperature will be altered to suit working conditions.
- Efforts will be concentrated towards minimization of dusts, noise, fumes and related wastes during the course of work. It is expected of every employee to possess healthy and environmentally accepted conditions both at work and home.
- Waste generated during our operations, shall be segregated and properly disposed to various designated dump site.

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4.5. DRUGS AND ALCOHOL POLICY

- Employees who are dependent upon alcohol or drugs are encouraged to seek medical advice and to follow appropriate treatment promptly. High level of dependence leads to termination on the party involved.
- It is strictly prohibited for any employee to be at work whilst impaired by, or not fit for work as a result of drugs or alcohol consumption.
- The illicit use, possession, distribution, or sales of illegal drugs on company business or work location is strictly prohibited.
- Conduct periodic or random testing on employee at their consent.
- Test for abuse of drug and alcohol prior to employment and at any such time that there is reasonable cause of suspicion

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4.6. HSE AUDIT POLICY

- Management shall be responsible for scheduling, performing and reporting audits and inspection on worksite.
- All audits shall assess compliance of the actual work process in offices and field locations with the HSE Plan and procedures applicable to work.
- All items identified in Audits and inspection shall be systematically closed out.

S2 Generation Services Ltd.,



04/10/2019

Managing Director

4.7. **SMOKING POLICY**

Smoking is a potential fire hazard, therefore for the safety of personnel, equipment and environment:

- Smoking is highly prohibited where fire hazards exists.
- Smoking is restricted to designated smoking area
- Smoking is injurious to health and shall not be permitted on site.
- This policy is applicable to our company work locations/sites.

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04/10/2019

Managing Director

4.8. SECURITY POLICY

- The company shall ensure that all facilities where employees and third party work and resides have sound security plan.
- It is the duty of the company to uphold security information dissemination to all our employees both in offices and field locations

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04/10/2019

Managing Director

4.9. QUARRELING, FIGHTING AND STEALING POLICY

Quarreling, Fighting and Stealing are prohibited in the work site. It attracts the following punishment.

- Quarreling - Two week suspension
- Fighting - Automatic Dismissal
- Stealing - Automatic Dismissal

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04/10/2019

Managing Director

4.10. JOURNEY MANAGEMENT POLICY

- The transportation of personnel, equipment and materials shall be by Air, Road or Water. The journeys can be in company's vehicles or that of the client. It is the desire of this company that all employees conduct themselves in a safe manner when on board in any means of transportation.
- Every journey shall be planned in such a manner that all elements, which could lead to accidents, incident or near miss, are carefully analyzed and the associated hazards are prevented.
- All motor vehicles to be used shall be driven only by licensed motor drivers. Such drivers shall be responsible for the legal and safe operation of motor vehicles and must observe and practice defensive driving principles.
- Her employees will be provided with identity cards and workers will be briefed regularly on current security risk.

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04/10/2019

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4.11. PPE POLICY

The Company is committed to providing appropriate PPE to employee as much as required for the execution of Company's task.

However, the employee takes responsibility for proper use, maintenance and safe keep of the PPE throughout the duration of usage.

Where PPE is damaged or lost through employee's negligence or inappropriate use, the Company shall replace such PPE and deduct the cost from employee's salary or wages.

A form is designed herein for every PPE collection. Every employee must sign the form to acknowledge receipt of stated PPE on the form and as a personal commitment to compliance with the company's PPE Policy.

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04/10/2019

Managing Director

4.12. SAFETY INCENTIVE AND AWARD POLICY
END OF YEAR SAFETY AWARD PROGRAM

The company is committed to rewarding the employee for **Incident and Injury Free (IIF)** operation at the end of year.

This award is subject to incident free operation where no fatality, serious injury, damage to equipment, environment and no compliance is recorded during the year.

Any known violator or non compliant to safe work practice shall be relieved of his appointment on incurring the third warning letter.

End of project safety award program

The company shall at the end of every project, give an award to the deserving employee(s) for safe work practice during the project execution.

The award shall be based on recommendation by the safety officer or client personnel or third party as the case may be.

The recommendation shall be confirmed by the consent of the site supervisor, site manager and HSE manager.

The award is subject to the approval of the general manager and finally by the Chief Execution officer of the company.

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04/10/2019

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4.13. DRESSING POLICY

- No PPE No work
- Mufti dress not allowed on site during work hours
- No hard hat, no entry to site during work
- No safety shoe, no entry to site
- Loose or torn clothing is not allowed on site, offices and accommodation
- No wearing of jewelry (ring, necklace etc.) while working
- Handless shirt is not allowed in the dining hall
- Change wet, oily or chemical saturated clothing immediately.
- Flip flops are not allowed, only as showers shoes
- Short knickers and T-Shirts are not allowed at worksite, offices and dining halls.

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4.13. LIGHTER AND MATCHES POLICY

Lighter and matches should not be use in areas where fire hazards exist and in a non-smoking areas

Only use lighter and matches in areas designated safe for smoking.

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5. GUIDELINE FOR MANAGING HAZARDOUS WORK AREA

Only authorized personnel are allowed in operation area.
All visitors to declare their presence, by reporting to safety department for induction/briefing before entry.
No visitor/personnel is allowed into work area with a Camera, Firearms/explosives, lighters Etc.
Every personnel/visitor must wear the relevant personnel protective Equipment.
Every personnel / visitor to assist in hazard identification, correction, control, recovery and reporting.
Every personnel/visitor to observe relevant safety; risk management and loss prevention rules
Exit from work area must be logged into the security register.

6. SAFE WORK PRACTICES

6.1. HAND TOOLS SAFETY (MANUAL, ELECTRICAL AND PNEUMATIC)

1. All manual hand tools shall be use for the purpose they are designed for
2. Defective tool shall not be use to carry out any task.
3. Repairs of mechanical/electrical hand tools shall be carried out by qualified personnel only.
4. Follow manufacturer guide when using power hand tool.

5. No pipe nipples with jubilee clips are allowed
6. Electric hand tool shall meet work area classification.
7. All hand tools shall be return to appropriate places when the job is finished.
8. No short circuit cable is allowed in the cause of maintenance.
9. Use only the appropriate tools for the right jobs.
10. Train workers on the use of hand tools.

6.2. LADDER SAFETY

1. Make sure the ladder is suited for the type of job you plan to do.
2. Before using a ladder, especially a ladder that has been stored in the garage for a while, inspect it for cracks or broken joints.
3. Place your ladder on a stable, even, flat surface. Never place a ladder on top of another object.
4. Use the 1:4 ratio to ensure a stable working platform. Place the base of the ladder 1 foot away of whatever it leans against for every 4 feet of height to the point where the ladder contacts at the top.
5. When using an A-frame stepladder, make sure the brace is locked in place.
6. If climbing onto another surface, make sure the ladder extends at least three feet past the platform you're climbing onto.
7. Secure tall ladders by lashing or fastening the ladder to prevent movement.
8. Always face the ladder when climbing or descending.

9. Keep both feet on the ladder - never put one foot on a rung and the other foot on a different surface.
10. Do not climb higher than the second rung on stepladders or the third rung on straight or extension ladders.
11. Never stand on the top or the paint shelf of a stepladder.
12. Keep your belt buckle (if you have one) positioned between the rungs so it doesn't catch.
13. Never leave ladders unattended.
14. When working with electricity, use a ladder made of fiberglass.
15. Never use a ladder made of wood

6.3. SAFE USAGE OF SLINGS

1. Inspect slings prior to each use and do not use if damaged.
2. Loads must be rigged to prevent slippage
3. Slings shall not be loaded in excess of their capacities. Rated capacities (working load limits) must be shown by markings or tags attached to all slings
4. Lift must be stable with respect to the center of gravity balance
5. Angle of lift must be considered in all lifts
6. Slings shall be padded or protected from the sharp edges of their loads
7. Do not point load hooks center load in base of hook
8. Hands and fingers shall not be places between the sling and load while is being tightened around the load.

After lifting, the load should not be pushed or guided by employee's hands directly on the load. Ropes or tag lines should be attached for this purpose.

9. Suspended loads shall be kept clear of all obstructions
10. All persons shall be kept clear of loads to be lifted and suspended
11. Do not shocks load. Jerking the load could overload the sling and cause it to fail.
12. A sling shall not be pulled from under a load when the load is resting on the sling. Before a load is lifted, a place should be prepared where it is to be put down. Lumber can be used to allow space to remove the sling and prevent shifting of the load
13. Sling legs shall not kinked or twisted
14. Slings shall not be dragged on the floor.
15. Temperature and chemical environment must be considered
16. Slings shall be stored in cool, dark, dry areas, preferably on racks.
17. Slings shall not be shortened with knots, bolts, or makeshift devices

6.4. CHEMICAL HANDLING

1. Materials safety data sheet (MSDS) must be readily available to all chemical use or store at all facility, these document should contain details of the following:
    - The materials
    - Trade names

- Chemical properties
- Physical properties
- Emergency care
- First aid procedures
- Special protections information
- Fire prevention information
- Reactivity data
- Environmental protection information
- And any other special precaution.

2. MSDS provide general guidelines on protective equipment that need to be worn, or other protective equipment that may be appropriate when using the materials
3. Supervisor must consider the overall lanyard and uses of each material and determine specific safe guards and procedures to follow for each type of use.
4. All workers should be trained on the use of materials they will be exposed to at work places.
5. MSDS should be part in areas of easy hands reach by all workers to read before handling a particular chemical.
6. All chemical needed to be use should be posted with Safe handling of chemical (SHOC) label of stickers

6.6. **WORKING AT HEIGHT.**

- Full body harness fall protection device shall be worn by employees working at height of 6ft (1.8meters) and above grade in an unguarded area or any other time that supervisor determine that it should be used where a fall hazard is present.

- Harness shall have leg straps and D-rings and a shock absorber this shall be secured by a lanyard to life line, drop line, or fixed anchorage.
- Fall protection devices shall be examined before use.
- Destroy and discard any equipment that is damaged, excessively worn, or contaminated by oil or chemicals
- All should use the hand rail and ensure eyes on path when ascending and descending the stairways.
- All personnel working at height should be trained on the use of harness belt before using it.

6.7. FIRE PREVENTION

1. All flammable and combustible liquids shall be stored on approved containers
2. Use a self closing valves hose to dispense combustible liquid from tanks
3. There should be no use of handset in areas of hydrocarbon
4. Do not block fire extinguishers
5. Train personnel on the use of fire extinguishers
6. Services fire extinguishers on regular basis and label to verify inspection and date of inspection
7. Heat appliances should not be taken to areas of hydrocarbon
8. Turn or engine before refueling
9. Put off all electrical appliances at close of work.

10. Do not use matches or lighter in places where combustible liquid are stored
11. There should be monthly visual inspection of fire extinguishers by a qualified personnel and tag to verify inspection.
12. There should be five years hydro-testing of all fire extinguishers.

6.8. SAFETY SIGNS AND BARRICADES

- barricade all work site to restrict unauthorized persons from entry
- safety signs, caution boards, safety instruction signs should be posted at all work sites as related to hazards that are present at the worksites
- educate the workers on the meaning of safety signs

6.9. HEARING PROTECTION.

1. High noise areas as locations where continuous or intermittent noise is 85 decibel (dBA) or more.
2. All personnel working in high noise areas should use ear protection devices (ear plug or earmuff)
3. There should be a standby hearing protection devices at the entrances of all high noise areas
4. Safety signs should be posted at the entrance of all high noise areas
5. All personnel working in high noise areas should be given a periodic hearing test to determine if exposure to noise is creating any hearing loss.

Refer to hearing conservation document for more information.

6.10. EXCAVATION SAFETY

Specifically, the following action plans and procedures should be considered:

- Job hazard analysis and supervision to emphasize the protection of existing structures during excavation.
- Probe and certify route of underground installation before/during excavation. Aid of drawing showing route of underground service in the area is necessary.
- Determine method; manual or mechanical an possible type of equipment if mechanical.
- If mechanical, involving use of excavator or pay-loader, certify such equipment before use. If area to be excavated is concrete zone requiring the use of Jackhammer (compressor) and service hose, be sure you certify equipment and service hose
- Ensure that relevant personnel are medically fit.
- Use appropriate protective equipment such as ear defenders, nose masks, goggles, coverall etc.
- Position appropriate caution sings and barrier tapes
- If electrocution is envisaged during excavation, crew must wear PVC gloves, safety footwear etc. if isolation is not possible, extra precautions are required if explosion/pollution is also expected where high pressure pipe is involved
- Analyze and shower walls when depth of excavation is above 1.5m to avoid collapsing of walls especially on soft soil.
- Position a signalman to keep eyes on personnel involved in deep (trench) pit excavation work.

- Position permanent ladder for regular or emergency access/exit purposes.
- Regular inspection of excavation trench/pit is required. Supervisor is encouraged to inspect/check trench dug the previous day(s) and ascertains that there is no dangerous animal inside trench before mobilizing crew into the pit.
- If excavation is in swampy area, good water bailing equipment is required.

6.11. ELECTRICAL SAFETY

1. ***Avoid contact with energized electrical circuits.***
2. Treat all electrical devices as if they are live or energized. ***You never know.***
3. Disconnect the power source before servicing or repairing electrical equipment. ***The only way to be sure.***
4. Use only tools and equipment with non-conducting handles when working on electrical devices. ***Easy to check.***
5. When it is necessary to handle equipment that is plugged in, be sure hands are dry and, when possible, wear nonconductive gloves, protective clothes and shoes with insulated soles. ***Remember: gloves, clothes and shoes.***
6. Equipment producing a "tingle" should be disconnected and reported promptly for repair.
7. Do not improvise an electrical equipment

8. ***Drain capacitors*** before working near them and keep the short circuit on the terminals during the work to prevent electrical shock
9. Never handle electrical equipment when hands, feet, or body are wet or perspiring, or when standing on a wet floor. ***Remember: Gloves and shoes***
10. Do not store ***highly flammable liquids*** near electrical equipment.
11. De-energize open experimental circuits and equipment to be left unattended.
12. Do not wear loose clothing or ties near electrical equipment. ***Act like an electrical engineer, you are not on the beach.***

7. SAFE WORK PROCEDURE AND PLAN

7.1. PERMIT TO WORK

1. Permit to work form will be required in carrying out any in house company's maintenances and repair.
2. Permit to work should be signed and dated by the management, reviewed and approved signature by the safety officers before work commence
3. All personnel should be trained on the use of permit to work system
4. Permit should be returned after use for record keeping and documented for reference purpose.
5. Follow client permit to work system in all field locations.

7.2. HOT WORK

Any works that produces open flames, hot slag or sparks. The Fire Code defines Hot Work as cutting, welding, brazing, soldering, grinding, thermal spraying, thawing pipe, installation of torch applied roof systems, or any other similar situation.

COMBUSTIBLE
A material capable to sustained burning when ignited and in the presence of air

CONFINED SPACE
A space that has the following characteristics:

- is large enough and so configured that an individual can bodily enter and perform assigned work; and
- has limited or restricted means for entry or exit; and
- is not designated for continuous worker occupancy

FLAMMABLE
A liquid having a flashpoint below 37^{o}C.

FIRE WATCH:
A person who has been trained to monitor the work area for unwanted fire during and for 30 minutes after the completion of hot work and to prevent any such should fire occur.

IGNITION SOURCE

A source of energy sufficient to ignite a flammable atmosphere. Such sources include, but are not limited to, flames, incandescent material, electrical spark, hot surfaces and mechanical sparks

7.3. JOB HAZARD ANALYSIS

To conduct a Safe job Hazard Analysis, the operation in question shall be worked through in a systematic step-by-step approach. For each step, the following question shall be addressed;

- Are the responsibilities clearly defined
- Have all the involved personnel been informed about their roles, responsibilities and communication lines
- Are the involved personnel suitably experienced in the type of operation
- What safety hazard exist
- Are these hazards acceptable or do additional risk reducing measures need to be implemented
- What external factors (i.e. weather, platform activities, and their party involvement) could affect the safety of the operation? Do limiting criteria need to be identified?
- What potential failures in support equipment and systems may occur that could affect the level of hazard? Do limiting criteria need to be identified?

All the necessary actions arising from the safe job Analysis shall be closed out before commencement of the operation.

7.4. LOCKOUT / TAG OUT

1. All pressure pipes, electrical maintenance mechanical maintenance or other energy sources should be isolated before maintenance or repair.

2. To prevent accidental discharge, there should place locks and warning taps on isolated devices
3. All personnel working on energy should be train on lockout / tag out procedures before commencement of work.
4. The safety officer/supervisor should ensure that equipment is properly isolated before commencement of work.
5. All pressure devices should be properly isolated with locks and tags.
6. All energy sources should be remove and tag before carrying out electrical repairs or maintenance
7. Kill switches and tags before carrying out any mechanical repairs or maintenance.
8. There should be a job completion confirmation before LOTO can be removed.

8. SAFETY EQUIPMENT

PERSONAL PROTECTIVE EQUIPMENT

As a minimum all staff of s2 generation services Ltd. shall be equipped with and must use the following personal protective Equipment;

- Safety Boots
- Safety Helmet

- Coverall with long arms
- Hand gloves

In addition to the minimum level of PPE, the specific work to be carried out may require use of additional PPE such as Ear Protection, and Eye Protection.

NOTE: Personal protective Equipment do not prevent or indemnify workers from injuries or accidents. It shall only be used as a last resort and only after all other ways to minimize hazards have been exhausted or where the hazard has been reduced to As Low As is reasonably practicable. Adherence to safety procedures and instructions remain the priorities S2 Generation Services Ltd.,

8.1. WORK CLOTHING

As a minimum, long pants and a shirt or coveralls are required. Clothing material should be cotton or equivalent, rather than a synthetic such as nylon.

Loose or ragged clothing, sleeveless shirts, and tank top are not allowed

Jewelry shall be removed when employees are working where the jewelry could catch a moving or carp object or contact electrical circuit

8.2. FIRE RETARDENT CLOTHING

All company and contractor employees permanently assigned to work in hydrocarbon processing areas are required to wear approved FRC at all times while at these areas

8.3. SAFETY FOOTWEAR

Company and contractor personnel working in areas that present foot hazard shall wear safety footwear which meet standard.

Safety footwear should have soles that are resistant to oil, gas, heat, and chemical, and that are slip resistant

8.4. SAFETY HARD HATS

The use of safety hard hats, regardless of the existence of overhead hazard of work activity, is mandatory for all company and visitor in all work areas with te exception of lodging areas and offices provided no lifting activity.

8.5. EARING PROTECTION

Hearing protection devices (earplugs and or earmuffs) must be worn by all personnel in all high noise designated areas and in areas with obvious high noise level.

8.6. EYE PROTECTION

Eye protection is mandatory when entering or working in locations where potential eye hazards exist, including all construction work sites, and areas that are designated as Eye hazard areas.

8.7. UV PROTECTION FOR WELDERS AND ASSISTANTS

Never look directly at a welding arc. Always shield your eyes from the rays, even rays being reflected from other surfaces sources such as sheet metal or water. Personnel helping or working near arc welders shall wear UV-blocking goggles.

8.8. HAND PROTECTION

Use cotton or leather hand gloves when handling tools and equipment. Gloves should not be worn around machinery wit unguarded rotating parts and chemical gloves when working with an inorganic.

8.9. RESPIRATORY PROTECTION

Company shall ensure that personnel understand respiratory protection requirements in their areas and shall be enforce the use of respirator were required. Jobs that typically require the use of respiratory protection include painting, confined space entering, sand blasting, and handling of chemical and pesticide

8.10. FALL PROTECTION

Full body harness protection devices shall be worn by employees working 6 feet above ground level in an unguarded area or any other time the supervisor determines that a fall hazard present is unacceptable risk.

8.11. EYEWASH AND SAFETY SHOWER

All manned facilities and construction sites should have some form of eyewash capability, commensurate with the risk. hard pipe eyewash units or eye station shall be installed as describe in the s2gs safety manual

8.12. FIRST AID EQUIPMENT

Fully equipped first aid kits and equipment shall be maintained at each manned facility and construction site for use in medical emergency.

9. EQUIPMENT CONTROL AND MAINTENANCE

S2 Generation Services Ltd., shall ensure that all plant and equipment used through-out its operations shall:

- Be registered and inspected prior to be used and thereafter on periodic basis
- Be manned and operated by authorized personnel
- Ensure that all authorized personnel shall be duly certified and meet the appropriate competency level.

All preventive and breakdown maintained of equipment shall conform to the following procedures:

- Switch off equipment
- Secure & control start/off mechanism.
- Use right and safe tools
- Ensure good housekeeping
- Use correct personnel protective equipment (PPE)

"SAVE YOUR LIFE, THAT OF YOUR COLLEGUES AND THE EQUIPMENT"

10. SAFETY MEETINGS

Safety meetings shall be conducted to enhance each employee's awareness of safe work practices and pollution prevention procedures and to improve overall safety and environmental communication, compliance and practices.

When a hazardous or non-routine operation is planned, the designated person – in - charge shall be responsible for preparing and conducting tailgate or toolbox safety

meetings. These meetings should focus on safe work practices, scope of work activities, identification of potential hazards, review of root causes of incidents and recommended actions to prevent reoccurrence.

11. CRANE, LIFTING, AND RIGGING

Because of the potential for a serious accident involving the use of cranes forklifts and, and other lifting equipment, only qualified personnel shall be allowed to operate tis equipment and rig or sling loads.

All crane operators , fork lift operators and riggers shall have classroom and ands on training before being allowed to perform lifting or rigging duties.

12. EMERGENCY RESPONSE PLAN GENERAL PROCEDURE

When responding to an emergency:

- Remain calm
- Assess the situation
- Ensure that you are personally safe. Do not become a victim
- Ensure the safety of others in the area, and initiate rescue as needed
- Notify facility operators and supervisor and emergency responder according to the scope of the emergency

- Respond to the emergency according to your job training. Do not attempt to take actions with which you are unfamiliar or for which you are not trained. Keep yourself safe.
- If you have specified emergency response duties such as fire brigade or evacuation warden, report to your duty location. Otherwise, muster at designated muster locations, wait for instruction from the person in charge and prevent unauthorized personnel from entry the facility.

ON CLIENT PREMISES, FOLLOW CLIENT'S OUTLINE EMMERGENCY PROCEDURE